



NOTICE OF A REGULAR MEETING
City of Brenham Library Advisory Board
Wednesday, February 25, 2026 @ 5:15 p.m.
Nancy Carol Roberts Memorial Library
100 Martin Luther King Jr. Pkwy.
Brenham, Texas

- 1. Call Meeting to Order**
- 2. Citizen and Visitor Comments**
- 3. Discuss and Possibly Act Upon the Approval of the Minutes of the December 17, 2025 Regular Meeting**
- 4. Discuss and Possibly Act Upon the Appointments of Chairperson and Vice Chairperson for a Term of One (1) year**
- 5. Discuss and Possibly Act Upon the Appointments of Dolly Parton Imagination Library Committee members**
- 6. Discussion of Library Birthday Events and Dates**
- 7. Board and Fortnightly Reports**
- 8. Administrative Report**
- 9. Adjourn**

CERTIFICATION

I certify that a copy of the February 25, 2026 agenda of items to be considered by the City of Brenham Library Advisory Board was posted to the Nancy Carol Roberts Memorial Library door at 100 MLK Jr. Pkwy, Brenham, Texas and to the City of Brenham Bulletin Board at 200 West Vulcan Street Brenham, Texas on Thursday, February 19, 2026 at 9:15 a.m.

Tammy Murphy

Tammy Murphy, Librarian
Nancy Carol Roberts Memorial Library

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the N. Austin Pkwy entrance to the front of the Library Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested seventy-two (72) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that this notice and agenda of items to be considered by the City of Brenham Library Advisory Board was removed by me from the City Hall bulletin board or Library door on _____ at _____ Am/ Pm.

Signature

Title



Library Advisory Board

A meeting of the Library Advisory Board was held on Wednesday, December 17 at 5:15 p.m. at the Nancy Carol Roberts Memorial Library, 100 Martin Luther King, Jr. Pkwy., Brenham, Texas.

Advisory Board Members present:

Lu Hollander, Lillian Marshall, Jan Klingsporn, Renee Mueller, Janie Mehrens, Susan Meyers, and Keith Herring

Advisory Board Members absent:

Jerry Jares and Will Corn

City Staff present:

Tammy Murphy, Betty Thiel, Audrey Lack, Aubrie Cano, and Billye Klawinski

Others present

1. Call Meeting to Order

Board chairman Keith Herring called the meeting to order at 5:15pm.

2. Citizen and Visitor Comments

No comments

3. Discuss and Possibly Act Upon the Approval of the Minutes of the October 20, 2025 Regular Meeting

A motion was made by Renee Mueller and seconded by Janie Mehrens to approve the Minutes from the October 20, 2025 regular meeting. Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Lillian Marshall	Yes
Vice Chair Renee Mueller	Yes
Board Member Lu Hollander	Yes
Board Member Will Corn	Absent
Board Member Jerry Jares	Absent
Board Member Susan Myers	Yes
Board Member Janie Mehrens	Yes
Board Member Jan Klingsporn	Yes

4. Update of Board Reappointments and Appointments

Librarian Tammy Murphy reviewed the reappointments of Keith Herring and Lillian Marshall for another term and the end of appointment term for Jerry Jares. Tammy Murphy also informed the Board that Fortnightly members Janie Mehrnes, Renee Mueller, and Lu Hollander were ending their Fortnightly Representative terms. After a thank you for their years of support, dedication, and knowledge and presentations of gifts, Janie remarked she enjoyed the years of the renovation decision making and relayed her memory of using the library while in first grade. Renee enjoyed the meetings with the architect and offered her help at any time when the Board needed her. Lu remarked the Board had completed a good job as oversight of the donation fund and she was thankful for the Board’s enthusiasm on using the fund when needed. Chairman Keith Herring remarked on the history and knowledge the departing members provided and hoped they would be available for any questions in the future. New members Gail Smith, Shannan Schultz, Sue Anderson, and Kay Hanson-Clerc will join the Board at the February 25, 2026 meeting.

5. Discuss and Possibly Act Upon the 2026 Meeting Dates

Librarian Tammy Murphy presented a 2026 meeting schedule. All meetings will be held in the Roberta Cole Johnson Program Room of the Nancy Carol Roberts Memorial Library at 5:15pm. The following dates were presented to the Board for approval:

- February 25, 2026
- April 15, 2026
- June 17, 2026
- August 19, 2026
- October 21, 2026
- December 16, 2026

A motion was made by Lillian Marshall and seconded by Susan Myers to approve the dates for the 2026 regular meeting dates. Herring called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Yes
Board Member Lillian Marshall	Yes
Vice Chair Renee Mueller	Yes
Board Member Lu Hollander	Yes

Board Member Will Corn	Absent
Board Member Jerry Jares	Absent
Board Member Susan Myers	Yes
Board Member Janie Mehrens	Yes
Board Member Jan Klingsporn	Yes

6. Administrative Report

Librarian Tammy Murphy provided the library statistics report for the last three months included in the LAB packet. In addition, Murphy provided the following updates

- The donation fund balance remains the same with no expenditure.
- The Dolly Parton Imagination Library has a balance of \$941 which is approximately three months of payments. Librarian Tammy Murphy reported she has applied for a TSLAC managed grant that will pay half the cost of the library's average \$276 invoice each month for two years. Renne Mueller asked for a board member to join the DPIL committee at the February 2026 meeting.
- Policies and procedures for Exhibits and Displays, Donations and Gifts, and Donor Recognition are being written by Karen Stark, Tammy Murphy, and Susan Neinstedt. A rough draft will be presented in February 2026.
- Janie Mehrens asked about the future of the Fortnightly Club timeline art exhibit. Lu Hollander discussed the difficulty of finding a design company. The subject will be addressed at a Fortnightly meeting in the future.

7. Adjourn

Keith Herring adjourned the meeting. The Christmas Social began with the staff members joining the library board.

Keith Herring
Chair Person

ATTEST:

Tammy Murphy
Staff Liaison



To: Library Advisory Board

From: Tammy Murphy

Subject: Discuss and Possibly Act Upon the Appointment of Chairperson and Vice Chairperson for a
Term of One (1) Year

Date: February 19, 2026

As mandated Chapter 2 of the City's Code of Ordinances, the members of the Library Advisory Board shall elect a chairperson and vice chairperson for a term of one (1) year.

The chairperson shall preside at all meetings of the board and shall perform such duties as may be assigned by the board or by the City Council. The vice chairperson shall serve as the presiding officer in the absence of the chairperson.



To: Library Advisory Board

From: Tammy Murphy

Subject: Discuss and Possibly Act Upon the Appointment of Dolly Parton Imagination Library
Committee Members

Date: February 19, 2026

The library, the Fortnightly Club, and Brenham High School National Honor Society (NHS) began a partnership to create a Dolly Parton Imagination Library (DPIL) location in 2021. Serving children ages 0–4 in zip code 77833, the program has grown to 122 enrolled children in 2025, with 81 graduates who aged out at five years old.

When NHS ended this service project in 2024, the Fortnightly Club stepped in to help locate donors to cover the library's half of the book and mailing costs. As participation continues to grow and costs increase, additional funding will be necessary to sustain this beloved early literacy program.

Through funding given during the 89th Legislative Session, the library has applied and been approved by TSLAC to receive these funds to help support half of the library's cost in providing enrolled Brenham children with monthly mailed books.

Fortnightly member Renee Mueller will continue leading the committee of Fortnightly members who are coordinating the fundraising. She requested 2-3 Library Advisory Board members join the committee. Please consider joining the Fortnightly Club in supporting this valuable community program.



To: Library Advisory Board
From: Tammy Murphy
Subject: Discussion of Library Birthday Events and Dates
Date: February 19, 2026

125 years deserves a yearlong celebration. We have special events for each month in 2026. The following pages are a tentative calendar of planned events.

January: New card selfies begin, TexasAmerica250 Reading Challenge begins

February: Birthday Breakfast and Birthday Celebration

March: Dibley and Friends Sculpture Exhibit, Special Presenters, Jigsaw and Java begins

April: Mahjong Open Play Night begins, Crafts and Coffee begins

May: Graduate Drop In Visits in collaboration with local schools

June and July: Summer Reading "Unearth a Story" and Sewing Camp

August: Blinn College Student Outreach, Dolly Reboot

September: Quilting Postcard Contest

October : Teen Evening

November: Annual Fine Forgiveness Food Drive

December : Annual Night with Santa



Happy Birthday!
All Year Long

January

New Card Selfies



TEXAS AMERICA 250

Reading Challenge
celebrate and learn our nation's history

★ THROUGH YOUR LIBRARY ★

Log 2,500 minutes (41.6 hours) of reading, state parks visits, and/or service activity in 2026

#TEXASAMERICA250

February

LIBRARY 125

You are invited to our
BIRTHDAY BREAKFAST STORYTIME WITH LOU-LOU

Wednesday February 4 | 10:30 am
Children's Room
Nancy Carol Roberts Memorial Library

125 YEARS OF LIBRARY JOY

125 years

PLEASE JOIN US TO CELEBRATE A SPECIAL BIRTHDAY MILESTONE FOR THE

NANCY CAROL ROBERTS MEMORIAL LIBRARY

WEDNESDAY | FEB. 4, 2026 | 1 PM
100 MARTIN LUTHER KING, JR. PARKWAY
BRENNHAM, TEXAS

YOU ARE INVITED TO MEET LOCAL AUTHORS AT A BOOK SIGNING AND ENJOY LIGHT REFRESHMENTS WITH OTHER FAMILIES AND FRIENDS, ALONG WITH LOCAL AND STATE OFFICIALS

March

SCULPTURE ART FOR ALL AGES DIBLEY AND FRIENDS

To celebrate the arrival of Dibley's friends, we invite the community, including children and families, to join the grand opening of our sculpture exhibit of whimsical, lovable characters by local artist Ruth Wilson

- March 10, 2026
- 4:00PM
- Hear the story behind the art and the characters
- See the Wilson's newest art form making the characters come alive with AI

Light refreshments and a tour of the sculptures to follow

Guest Storytellers and Presenters

- Brenham Chick-Fix-A-Team**
Tuesday, February 17, 4:00 pm
Join the team that celebrates Chick-Fix, a popular annual and local tradition, held prior to winter and spring seasons and soon after school start-up.
- Brenham Fire Dept. Storytime and Truck Tour**
Monday, February 23, 10:30 am
Celebrate a local tradition with Brenham Fire Dept. Learn about Sunday Bear and fire safety. After our stories, we will bring outside to explore the engine.
- Texas Independence Day: Life at Barrington Farm**
Monday, March 2, 10:30 am
Celebrate with us! Open to the Heart of Texas State Parks, Barrington Living Farm presenter, will talk to us about life in the early days of Texas.
- Brenham Animal Services Read with a Pet**
Tuesday, March 3, 4:00 pm
Doodle the stories, include the pet in the reading program with Logic Club and animals donated from Brenham Animal Services.
- Dibley And Friends Art Exhibit**
Tuesday, March 10, 4:00pm
All ages are invited to enjoy stories of Dibley and his friends who live on the Hill. Learn about different kinds of art from Ruth and Terry Wilson, their inspirations, and tour the exhibits.

Jigsaw and Java Puzzle Club

Adults are invited to join the library every month on the second Wednesday to trade puzzles with other puzzle lovers, try your hand at the library's puzzle of the month, and enjoy a cup of java while you are here. If you bring a gently used puzzle, be sure to take another home.

2:00 PM - 4:00 PM Wednesday, February 11, 2026

Program Room-Roberta Cole Johnson Room

April

Mahjong
Open Play
Nights



Crafts and
Coffee
Time

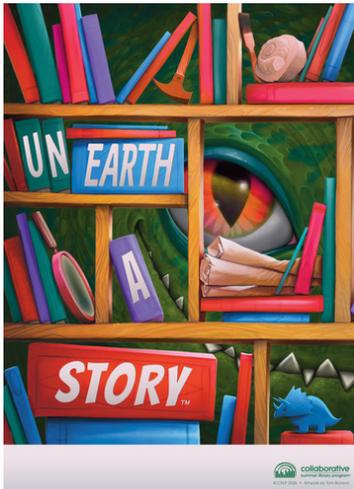


May

Graduate
Drop In



June and July



August

Blinn
Outreach



September

Quilting
Postcard
Contest



November

FINE FORGIVENESS FOOD DRIVE

NOVEMBER 2025

HAVE A FINE?
CLEAR IT UP THE EASY WAY!

1 FOOD ITEM = \$5.00 FORGIVENESS OF FINES
OR LOST BOOK COST

October

Teen
Evening



December

Santa's coming to town

Come join our pajama party to sing, make crafts, and meet Santal
December 4th, 2023
6pm-7pm



To: Library Advisory Board
From: Tammy Murphy
Subject: Boards and Fortnightly Reports
Date: February 19, 2026

The Library Advisory Board will discuss and report any information concerning ongoing projects or work.

The Fortnightly Club will discuss and report any information concerning ongoing projects or work related to the library.



To: Library Advisory Board Members
From: Tammy Murphy
Subject: Administrative Report
Date: February 19, 2026

The Nancy Carol Roberts Memorial Library provides monthly statistics to the Library Advisory Board. These are included on the following pages.

- Sculptures have been installed and plans are made for March 10, 2026 as the grand opening.
- Adult programming continues with Sewing class, adult clubs and adult monthly programming such as the history of chocolate. Teen programming continues with monthly teen clubs and a teen K Pop dance party. Children programming continues with special presenters and America250 Travels with Carolyn.
- The annual Texas Library Association Convention is March 29-31, 2026 in Houston. Staff has received additional training in Canva, Microsoft Excel, and AI tools for libraries in the last month.
- Work has begun on summer reading, performance support grants, base budget projections, and the state annual report, in addition to monthly birthday plans.
- Quotes are being gathered to aid in base budget planning for interior repainting and replacement of wooden patio furniture. We are also problem solving with the Parks Dept and Gene's Services for erosion issues under the trees along MLK Jr. Parkway.
- Staffing updates include the resignation of Billye Klawinsky effective February 27, 2026. Billye has been a great employee and will be missed. The part time job position will be posted to advertise for a replacement. Aubrie Cano will be on maternity leave beginning late February. Our Blinn students are training to help us during her leave.

Library Donations Fund - as of 12/31/25

	Undesignated	Designated- Genealogy	Designated- Capital Improvements	
Donations Balance at 10/1/2025				
O'Conner Trust - Undesignated	\$ 75,000.00	\$ -	\$ -	
May 2023 Fortnightly Club Donation - Designated for genealogy materials	-	241.66	-	
Pierre Roberts Life Insurance Policy Donation	-	-	100,091.43	
Undesignated Fortnightly Donations & Donations Received Library Desk	40,945.01	-	-	
Total	\$ 115,945.01	\$ 241.66	\$ 100,091.43	\$ 216,278.10
FY26 Activity:				
Donations Received:				
Donations Received Library Desk	564.75			
Donation Received-John & Deborah Patton	2,500.00			
Total Donations Received FY26	\$ 3,064.75	\$ -	\$ -	\$ 3,064.75
Expenses Covered by Donated Funds:				
Total Expenses Covered by Donated Funds in FY26	\$ -	\$ -	\$ -	\$ -
Current Donations Balance	\$ 119,009.76	\$ 241.66	\$ 100,091.43	\$ 219,342.85
Recap of Current Donations Balance				
	Undesignated	Designated- Genealogy	Designated- Capital Improvements	
O'Conner Trust - Undesignated	\$ 75,000.00	-		
May 2023 Fortnightly Club Donation - Designated for genealogy materials	-	241.66		
Undesignated Fortnightly Donations & Donations Received Library Desk	44,009.76	-		
Pierre Roberts Life Insurance Policy Donation	-	-	100,091.43	
	\$ 119,009.76	\$ 241.66	\$ 100,091.43	\$ 219,342.85

Library Donations Fund - as of 1/31/26

	Undesignated	Designated- Imagination Library	Designated- Genealogy	Designated- Capital Improvements	
Donations Balance at 10/1/2025					
O'Conner Trust - Undesignated	\$ 75,000.00	\$ -	\$ -	\$ -	
May 2023 Fortnightly Club Donation - Designated for genealogy materials	-	-	241.66	-	
Pierre Roberts Life Insurance Policy Donation	-	-	-	100,091.43	
Undesignated Fortnightly Donations & Donations Received Library Desk	40,945.01	-	-	-	
Total	\$ 115,945.01	\$ -	\$ 241.66	\$ 100,091.43	\$ 216,278.10
FY26 Activity:					
Donations Received:					
Donations Received Library Desk	1,596.56				
Donation Received-John & Deborah Patton	2,500.00				
Donation Received-Allison Crowson		1,000.00			
Total Donations Received FY26	\$ 4,096.56	\$ 1,000.00	\$ -	\$ -	\$ 5,096.56
Expenses Covered by Donated Funds:					
The Dollywood Foundation-donation to Imagination Library		(1,000.00)			
Total Expenses Covered by Donated Funds in FY26	\$ -	\$ (1,000.00)	\$ -	\$ -	\$ (1,000.00)
Current Donations Balance	\$ 120,041.57	\$ -	\$ 241.66	\$ 100,091.43	\$ 220,374.66
Recap of Current Donations Balance					
	Undesignated	Designated- Imagination Library	Designated- Genealogy	Designated- Capital Improvements	
O'Conner Trust - Undesignated	\$ 75,000.00		-		
May 2023 Fortnightly Club Donation - Designated for genealogy materials	-		241.66		
Undesignated Fortnightly Donations & Donations Received Library Desk	45,041.57		-		
Pierre Roberts Life Insurance Policy Donation	-		-	100,091.43	
Total	\$ 120,041.57	\$ -	\$ 241.66	\$ 100,091.43	\$ 220,374.66

**Nancy Carol Roberts Memorial Library
Monthly Activity Report for 2025-26**

Service Desk Statistics	Nov-25	Dec-25	Jan-26
Items Loaned	5,842	6,601	6,741
Technology Borrowed	19	9	9
Reference Calls	415	312	316
ILLs Borrowed	14	14	15
ILLs Loaned	3	2	3
Library Cards Issued	49	66	89
Library Cards Renewed	185	213	248
Total Service Desk Activity	6,527	7,217	7,421

Community Statistics	Nov-25	Dec-25	Jan-26
Study Room Uses	53	68	64
Large Room Uses	60	72	69
Community Hours	78	70	117
Volunteer Hours	60	69	50
Days Open	21	25	23
Door Count	4,159	5,400	5,502
Computer Uses	415	541	517

Program Statistics	Nov-25		Dec-25		Jan-26	
<i>Audience</i>	Programs Held	Participants	Programs Held	Participants	Programs Held	Participants
General	-	-	1	170	-	-
Adult	2	14	2	19	1	10
Teen	3	22	3	40	3	24
Children	8	205	13	217	7	97
Total	13	241	19	446	11	131